









SUSTAINABLE INNOVATION IN MINIMAL MASS STRUCTURES AND LIGHTWEIGHT ARCHITECTURES

# REGISTRATION GUIDELINES

Registration enables you to attend the conference, participate as a speaker, participate in the open talks and plenary sessions, submit an abstract or full paper, or review an abstract or paper (when applicable).



1.

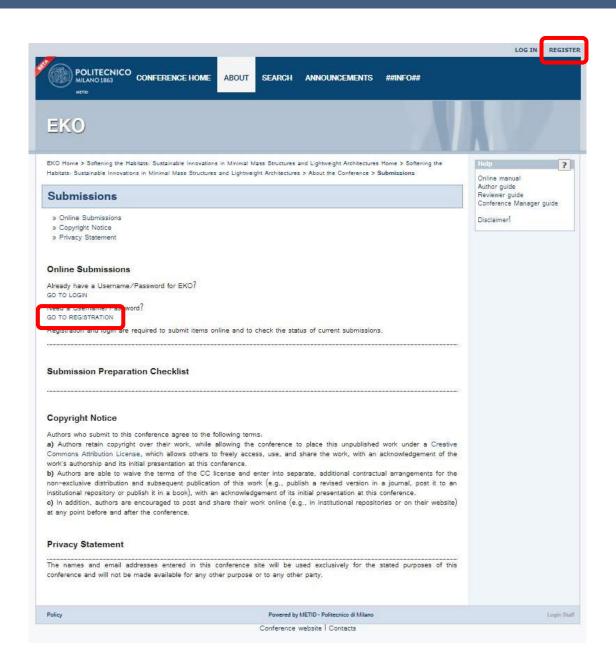
Start from the <u>official</u> website of the TensiNet 2019 Symposium and click on **REGISTER NOW** 





2.

You can choose either of the two highlighted links to register to the EKO portal.





3

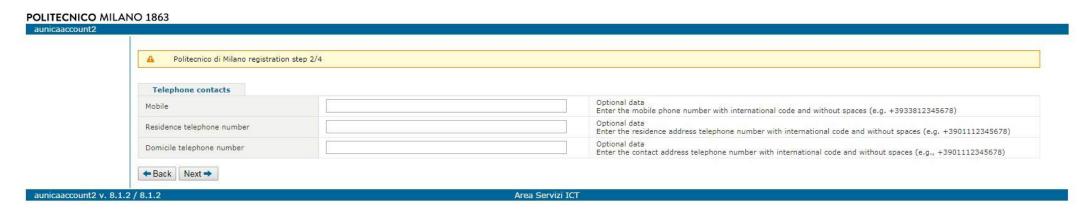
#### **POLITECNICO MILANO 1863** aunicaaccount2 Politecnico di Milano registration step 1/4 The registration is only for users that never registered to Politecnico **9** Identification Data Compulsory data Surname Enter the same surname (Familiy name) as on the official document or declare the absence. No surname Compulsory data Name Enter the same name as on the identity document O M Compulsory data Sex Enter sex 0 F Compulsory data Date of birth dd/mm/yyyy Enter date of birth in the format dd mm yyyy as on the official document Compulsory data Country of birth Enter the country of birth as on the identity document Compulsory data if Italy has been selected ¥ Province of birth Only for Italian towns/cities; select the province from the list Compulsory data Select the town/city of birth from list. . Place of birth Only for Italian municipalities: in the case of homonymous select the municipality existent at the moment of birth. For example, if you were born in 1983 in Bellagio choose: BELLAGGIO (abolished 03/feb/2014) Add the town/city if it is not in the proposed list, write it a as is on the identity document. Place of birth not listed Citizenship Enter here citizenship (if you possess more than one on of which is italian, enter here the italian one, and the other under "Other citizenship") as on the official document If you are not an Italian Other citizenship Enter here any other citizenship as on the official document citizen, there is no need Compulsory data for Italian citizens or residents Tax code Enter only official the fiscal code (codice fiscale) given from italian "Agenzia delle Entrate" to fill in this part. Personal email Personal e-mail address (for password E-mail address where you wish to receive confirmation of registration recovery) X Cancel Next ->

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4.

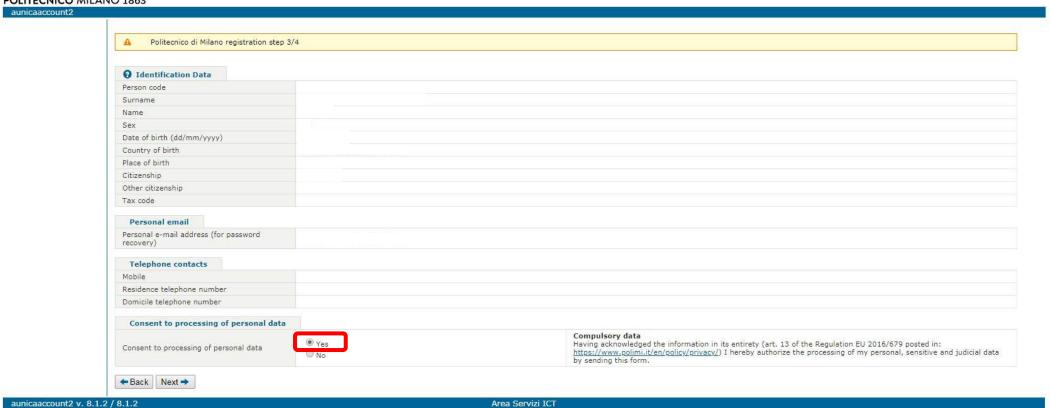


Optional information, you can either fill in or leave blank, and then click **Next**!



**5.** 

#### **POLITECNICO MILANO 1863**





6.

count2		
	Politecnico di Milano registration step 4/4	
	Enter password	
	Password	
	Repeat password to confirm	
	Continue	
	Password rules	
	The password must respect the following criteria:  It must be at least 8 alphanumeric characters It must contains minimum 2 numbers It must contains minimum 2 letters It must contains at least 1 upper case letter It must be different from the previous password by at least 4 characters	

Create your own password. Then click **Continue**.



**7.** 

POLITECNICO MILANO 1863			
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Registration result  Registration comp The password has  Identification codes	oleted successfully. been correctly defined eded to access the Politecnico Onlin	message contain also the Person Code as a reminder.  ne Services. Keep it. <  Print	
Continue			
aunicaaccount2 v. 8.1.2 / 8.1.2		Area Servizi ICT	a de la companya de

You are now successfully registered! Your Person Code is sent to you by email. Now you are able to submit your paper.











SUSTAINABLE MASS **STRUCTURES** LIGHTWEIGHT **ARCHITECTURES** 

## SUBMISSION **GUIDELINES**



1.

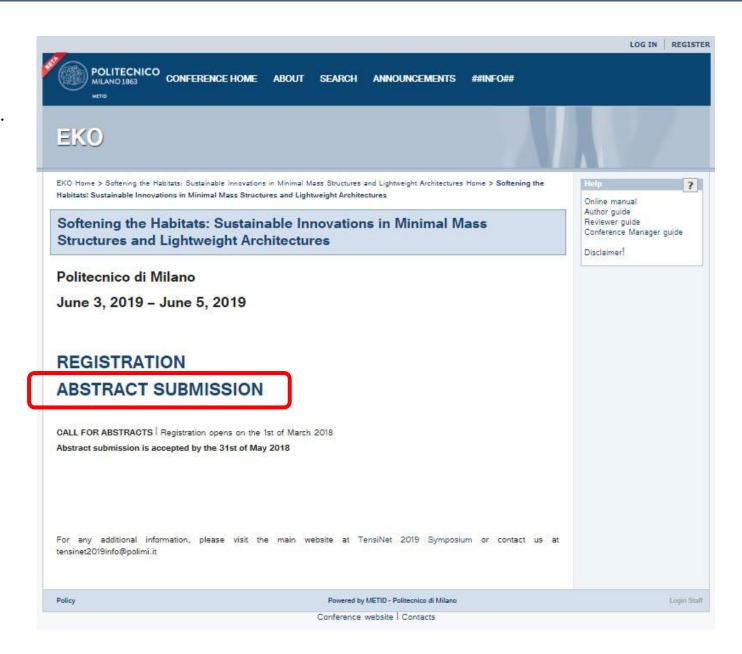
Start from the <u>official</u> <u>website</u> of the TensiNet 2019 Symposium and click on **REGISTER NOW** 





2.

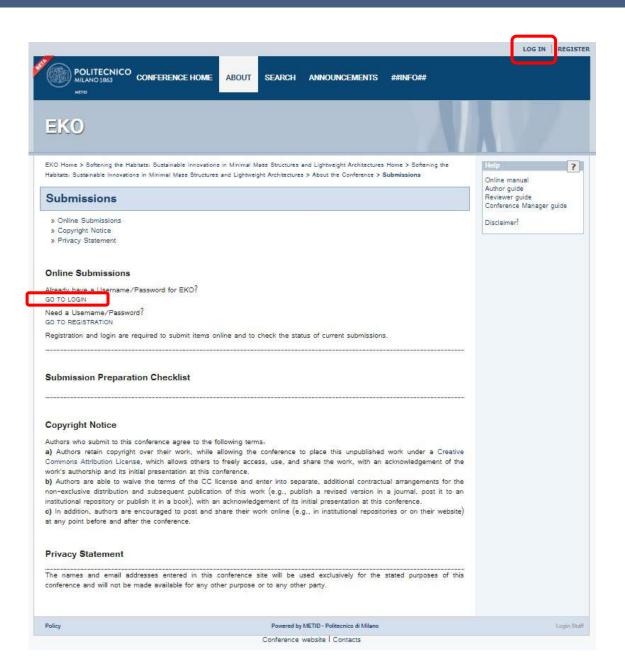
Click on **ABSTRACT SUBMISSION**.





3.

You can choose either of the two highlighted links to log in.





4.

#### **POLITECNICO MILANO 1863** Accedi a SP EKO A Intervento di manutenzione straordinaria Attenzione! Nella giornata di Mercoledì 30 Maggio dalle 12:30 alle 15:30 verrà effettuato un intervento di manutenzione straordinaria per effetto del quale alcuni servizi online non saranno disponibili. sped. POLIMI Accedi a Insert the Person Code and Password Codice Persona Codice Persona you received after the registration. Password Password Mantiene attiva la sessione per l'intera giornata Resta connesso Accedi

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Se vuoi cambiare la password, o se è scaduta, utilizza il Cambio password

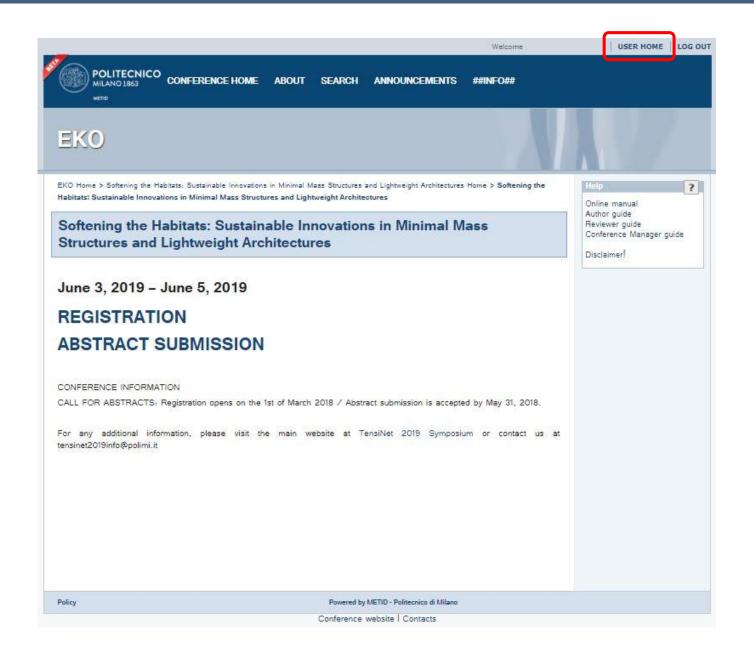
Nuovo utente? Registrati

Se hai dimenticato la password oppure il codice persona, utilizza il Recupero Credenziali



**5.** 

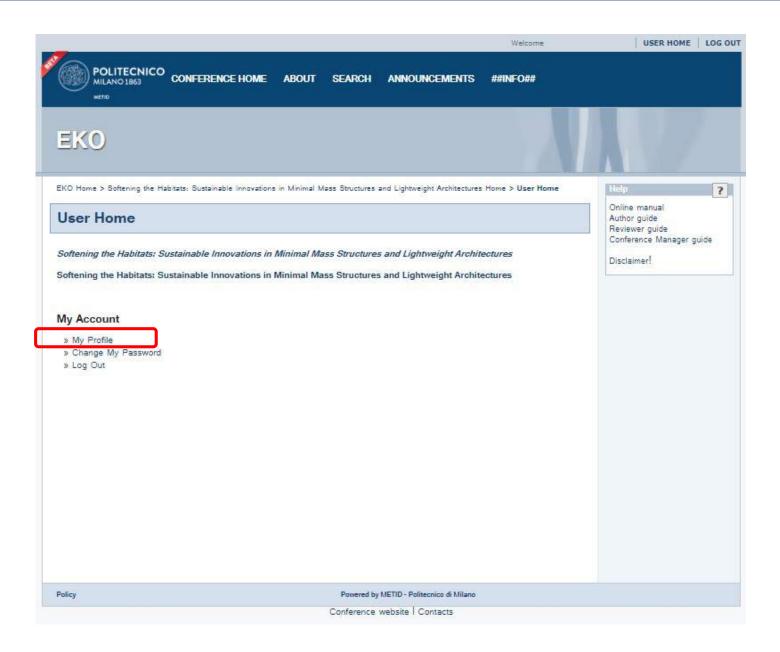
Click on **USER HOME**.





6.

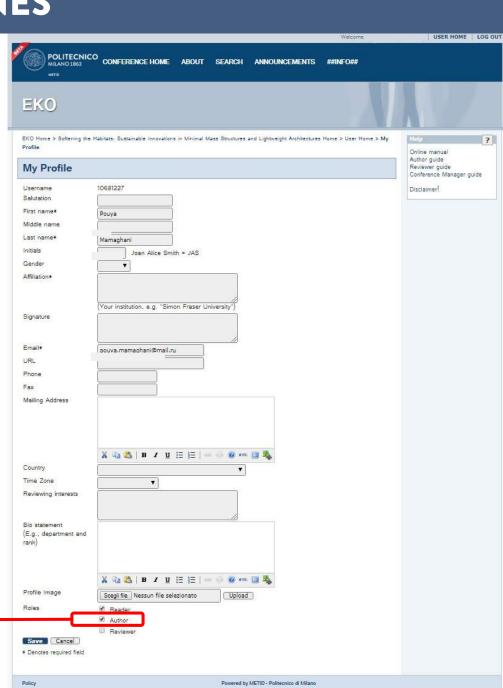
Go to **My Profile**.





**7.** 

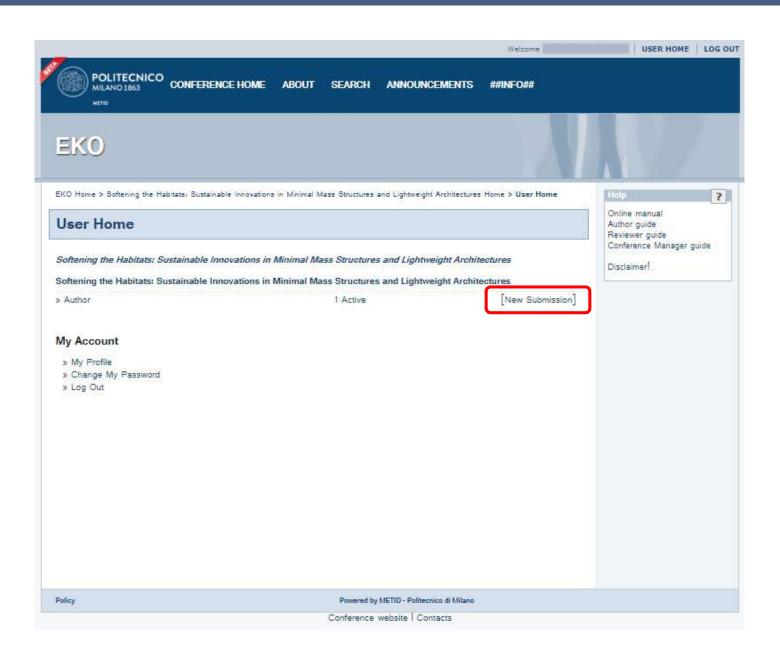
To submit your file, you must tick the checkbox next to the **Author** field!





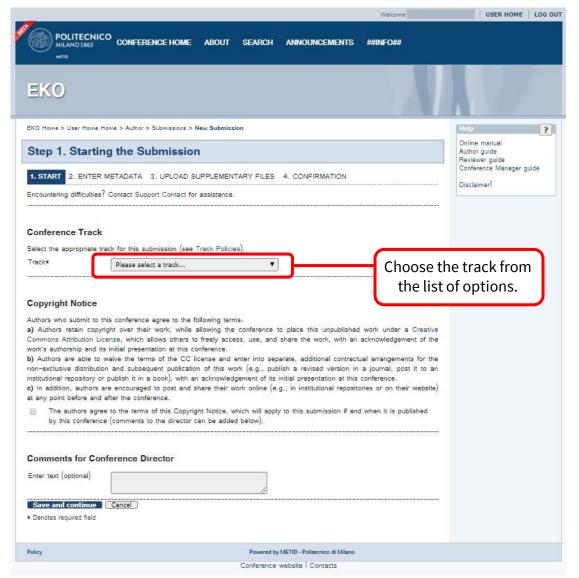
8.

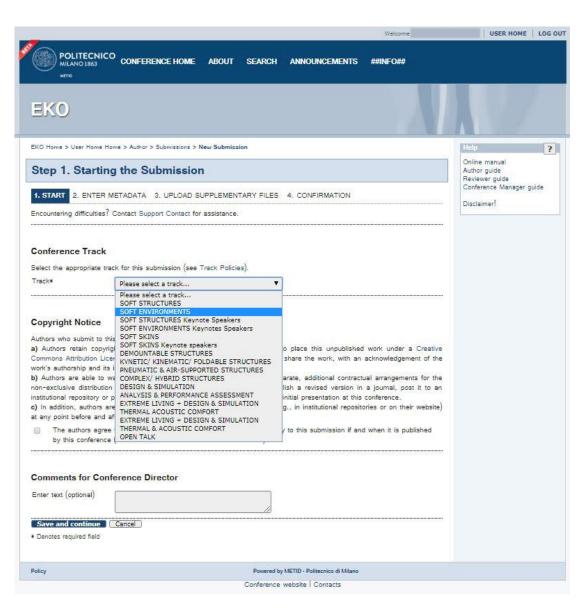
Click on [New Submission].





9

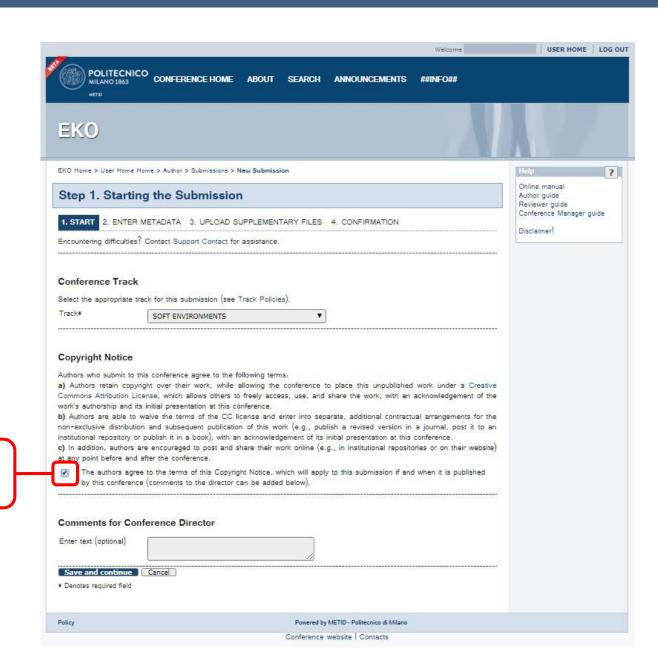




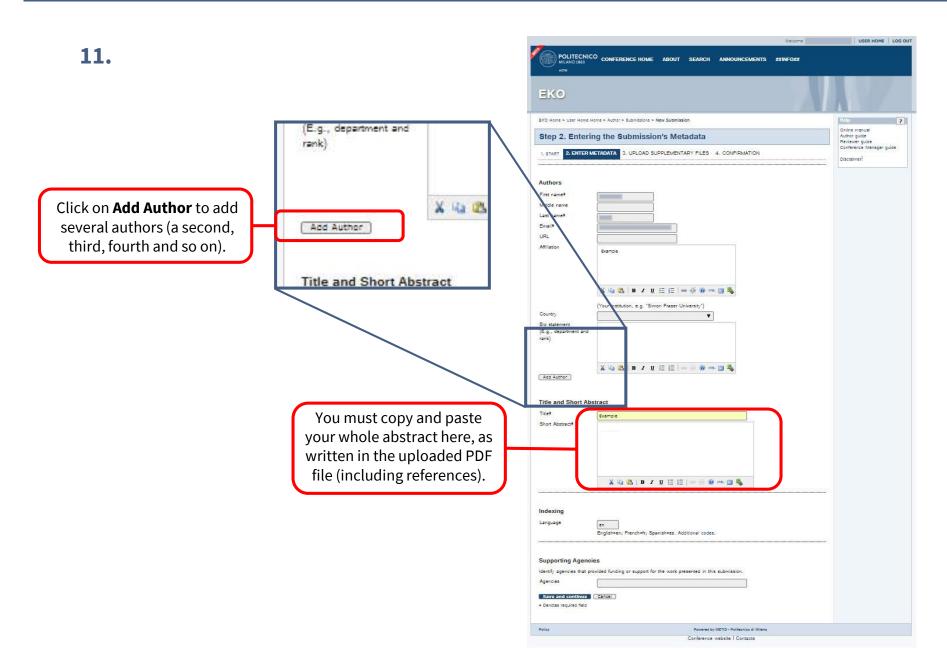


10.

Tick the checkbox and agree, then click **Save and Continue**!

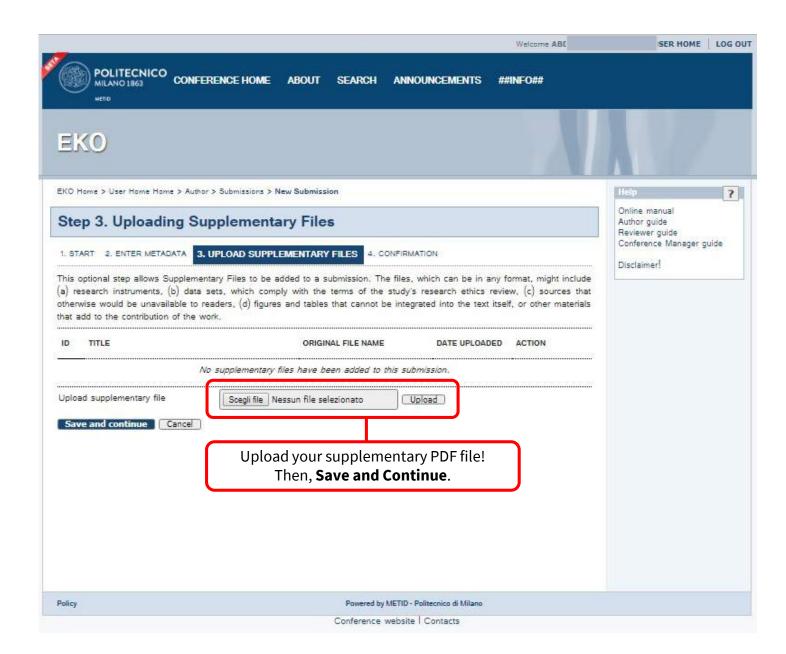








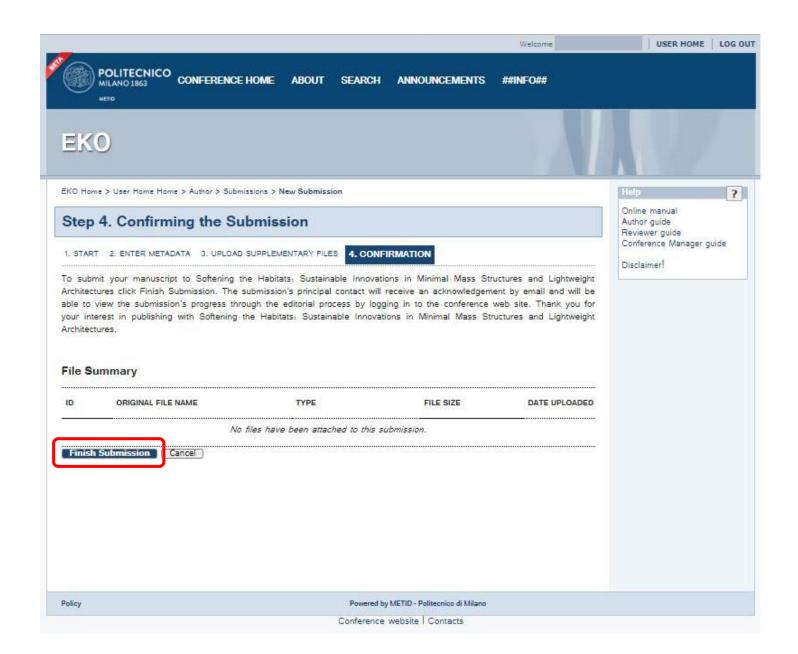
12.





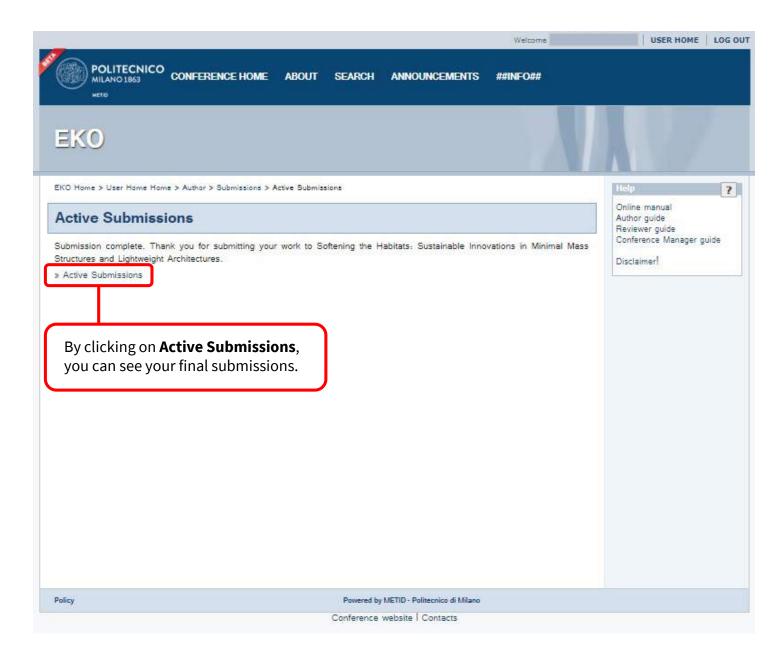
13.

Confirm by clicking on **Finish Submission**.





**14.** 



Your submission is successfully completed. You will receive a confirmation email shortly.



**15.** 

